

## RiverBend Rotary – Board Meeting Minutes

October 11, 2011

### Attendees:

Karen Baker, Lisa Cantu, Toni Goodin, Bobby Matthews, Jennifer Mays, Scott Taylor, Jack Ward, Jane Molloy

1. Motion by Karen Baker to abolish all standing rules of RiverBend Rotary.
  - a. Motion seconded by Jack Ward
  - b. Vote: all in favor
2. Motion by Karen Baker to establish RiverBend Rotary's permanent status as a sustaining club.
  - a. Motion seconded by Toni Goodin
  - b. Vote: all in favor
3. Motion by Bobby Matthews to establish a standing rule to secure a donation of \$1500 to the Shreveport Police and Firefighter Memorial annually. Amount can be altered based upon need.
  - a. Motion seconded by Karen Baker
  - b. Vote: all in favor
4. Motion by Karen Baker to establish a standing rule to secure \$1200 annually (\$100 per month) to fund the club's monthly service project.
  - a. Motion seconded by Toni Goodin
  - b. Vote: all in favor
5. Motion by Karen Baker to establish a standing rule to secure \$500 annually (\$250 for the period of January 1 through June 30, and an additional \$250 for the period of July 1 through December 31) to be used as reimbursement funds for any RiverBend Rotarian who hosts or entertains traveling/visiting Rotarian dignitaries. Proper documentation (i.e., receipts) will be required for reimbursement.
  - a. Motion seconded by Toni Goodin
  - b. Vote: 6 in favor, 1 opposed
6. Motion by Karen Baker to establish a standing rule to provide for the sponsorship of at least 1 RYLA Camp attendee per year.

- a. Motion seconded by Toni Goodin
  - b. Vote: all in favor
7. Motion by Karen Baker to establish a standing rule to reimburse the President-elect the cost of travel to PETS seminar. Reimbursement will be for hotel lodging, as well as mileage reimbursement at the current IRS rate.
  - a. Motion seconded by Toni Goodin
  - b. Vote: all in favor
8. Motion by Karen Baker to establish a standing rule to reimburse the Vice-President (President-elect nominee) for PETS seminar travel, if additional funds allow.
  - a. Motion seconded by Toni Goodin
  - b. Vote: all in favor
9. Motion by Karen Baker to establish a standing rule that any check written by the Club over the amount of \$250 will require 2 signatures from authorized members of the Club.
  - a. Motion seconded by Scott Taylor
  - b. Vote: all in favor
10. Motion by Karen Baker to establish a standing rule that the Club will match any personally-funded donation made to the Rotary Foundation by the Club President during his/her term, not to exceed \$500 annually, to enable the current President to attain Paul Harris Fellowship status. President (donation match recipient) will be allowed to secure multiple Paul Harris Fellowship designations, if he/she is already a Paul Harris Fellow at the time of the Presidential term.
  - a. Motion seconded by Toni Goodin
  - b. Vote: 5 in favor, 1 opposed, 1 abstaining
11. Motion by Scott Taylor to establish the following process regarding procuring donations to charitable organizations:
  - i. Donation Committee will be chaired by the immediate past President and will include the current President, Treasurer, and 2 members-at-large
  - ii. Donations will only be made to organizations with a "501(c)" designation by the IRS
  - iii. Donation request form will be completed and submitted to the Donation Committee Chairperson

- iv. Donation Committee Chairperson will present the donation request to the Donation Committee
- v. Donation Committee will approve or deny the request. Approval requires a simple majority vote.
- vi. The donation request is sent to the club membership via email, and physically presented to the membership during the next general meeting.
- vii. A discussion period of no less than 7 days will ensue.
- viii. Following the physical presentation of the donation request and the week-long discussion period, a membership vote will be taken to approve or deny the request. Approval will require a simple majority. No amendments to the donation request will be allowed during the vote.
- ix. Should the donation request be denied by the membership, the donation requestor can re-submit a revised donation request to the donation committee. The revised request will be handled as outlined in the steps above.

a. Motion seconded by Toni Goodin

b. Vote: all in favor

12. Motion by Bobby Matthews to establish a standing rule that no less than \$3,000 shall remain in the Fundraising Account at all times.

a. Motion seconded by Scott Taylor

b. Vote: all in favor